JOHN LAWRENCE
P.O. BOX 77, Stowmarket, Suffolk. IP14 6SF
Tel/Fax: 01449 711708 (24 hr answerphone)

SCHOOLS ONLY - FAX YOUR ORDER - Fax: 01449 711708 / EMAIL YOUR ORDER - enquiry@jltemplates.co.uk

PRODUCT CODE	THICKNESS	DESCRIPTION	PRICE	QTY	TOTAL
Examples only					
SI - 4 - 4MM	4mm	LARGE UPPER CASE	£12.50	2	£25.00
CP - 4MM	4mm	SPECIAL OFFER COMPLETE PACK	£79.65	1	£79.65
CP - 6MM	6mm	SPECIAL OFFER COMPLETE PACK	£106.35	1	£106.35

MINIMUM ORDER £12 GRAND TOTAL

TOTAL (minimum £12)	
POST & PACKING (See TERMS)	
GRAND TOTAL	

TERMS

1. WAYS TO PAY

SCHOOLS – Requisition or cheque with order. Order by **official requisition**. You will be sent a 30 day invoice

PRIVATE INDIVIDUALS – Cheque with order

OVERSEAS CUSTOMERS – Don't Pay Yet. Send us your order and we will invoice you showing how much the Post & Packing will cost . You must pay this invoice in **sterling BEFORE we dispatch your goods**

2. There are no VAT charges on any products.

3.Post & Packing
Orders below £35.....Add £4
£35.....£50.....Add £5
£51.....£75.....Add £6
£76.....£100.....Add £7
OVER £100.....FREE

4. DELIVERY – We aim to dispatch your order as quickly as possible, but please allow 28 days for delivery (UK only).

I enclose a cheque made payable to John Lawrence	
OR	
I enclose an Official Purchase Order – Please invoice me	

PRINT YOUR NAME **CLEARLY**

NAME.....
SCHOOL / PRIVATE ORDER

ADDRESS.....

.....

POST CODE......

TEL NO day/eve......

SIGNATURE.....

PRINT NAME.....

Office Use Only

Date Rec'd	Banking No	Cheque Volume	Invoice No	Our Order Number